

# **CITY OF AUBURN STANDARD SPECIFICATIONS**

## **GENERAL CONDITIONS**

### **SECTION 2 PROPOSAL REQUIREMENTS AND CONDITIONS**

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#### **2.01 QUALIFICATIONS OF BIDDERS**

Prospective Bidders must be able to show that they are capable of performing each of the various items of work upon which they bid, and that the equipment necessary for the prosecution of the Work is available. The Bidder shall be licensed as a Contractor as required by State law.

#### **2.02 CONTENTS OF PROPOSAL FORMS**

The City will furnish Bidders specifications containing a blank Proposal Form showing a description of the Work contemplated, the approximate estimate of the various quantities of the pay items of the work to be performed and materials to be furnished, the amount of the Proposal Guaranty, and the date, time, and place of opening of Proposals and the time in which the Work must be completed. All papers bound with or attached to the Proposal Form are a necessary part thereof and must not be detached or altered.

#### **2.03 INTERPRETATION OF APPROXIMATE ESTIMATES**

Although the estimate of quantities of work listed in the Proposal Form are the results of calculations made from field surveys, they are to be considered as only approximate estimates of the quantities of the different pay items and are to be used only as a basis for comparing bids for awarding the Contract.

Such quantities, including the classification thereof, may or may not be representative of the actual conditions encountered during construction and the City does not represent that the estimated quantities given will accord with actual quantities encountered in the construction of the Work.

Final payment to the Contractor will be made for only the actual quantities of the respective pay items of the Work performed, at the contract unit prices bid in the Proposal, in accordance with the Contract Document, as finally determined from actual measurements made during the progress or after completion of the Work, and if, upon completion of the Work, the actual quantities of the respective pay items performed be more or less than the quantities estimated in the Proposal, the contract unit prices bid in the Proposal will still prevail, except as otherwise hereinafter provided.

#### **2.04 EXAMINATION OF CONTRACT DOCUMENTS AND SITE OF WORK**

All Bidders are required to examine carefully the site of the proposed Work and Contract and it is mutually agreed that the submission of a Proposal shall be prima facie evidence that the Bidder has made such examination and has judged for and satisfied himself as to the conditions to be encountered and as to the character, quality, and quantities of work to be performed and materials to be furnished. Bidders shall also familiarize themselves with and shall comply with the requirements of all Federal, State, and Local Laws and Ordinances which may directly or indirectly affect the Work, prosecution of the Work, persons engaged in or employed on the Work, or the materials or equipment used in the Work. No adjustments or compensations will be allowed for losses caused by failure to comply with the above requirements.

## **2.05 PREPARATION OF PROPOSAL**

The Bidder's Proposal must be submitted on the Proposal Form furnished him by the City.

The Bidder must specify, with figures, a unit price for each of the separate items for which a quantity is given in the Proposal Form (except where alternate bids are called for on items). He shall show the products of the respective unit prices and the estimated quantities in the columns provided for that purpose, as well as the gross sum for which he will perform all the estimated work as required by the Contract Documents. The Engineer will check the gross sum obtained by adding the products of the unit prices and the various estimated quantities listed in the Proposal and this shall be the Contract Bid Price. The Bidder shall properly sign the Proposal.

## **2.06 REJECTION OF PROPOSALS**

The City reserves the right to reject any or all Proposals. Proposals may be rejected for any reason, including, but not limited to, omissions, alterations of form, additions not called for, conditional bids, alternate bids unless called for, incomplete bids, erasures and irregularities of any kind.

## **2.07 WITHDRAWAL OR REVISION OF PROPOSAL**

A Proposal may be withdrawn at any time prior to the hour fixed in the Invitation to Bid for opening of Proposals, provided a request in writing executed by the Bidder or his duly authorized representative is filed with the City prior to that time. When such Proposal is received, it will be returned to the Bidder unopened. No Proposal can be withdrawn, modified, or corrected after the hour set for opening such Proposals.

## **2.08 DISQUALIFICATION OF BIDDERS**

If there is reason to believe that collusion exists among the Bidders, any or all Proposals may be rejected, and participants in such collusion may not be considered in future Proposals for the same work.